

## **Sumner School District: Culminating Senior Project Timeline 2009 - 2010**

- September 30:** Journal Hours and Project Hour Log due
- September 30:** Growth Over Time Data Graphing (Tab 3) due  
Academic Goal (Tab 2) due  
Citizenship Goal (Tab 2) due
- October 21:** Manuals and Proposal forms distributed to students
- October 28:** Career Goal (Tab 2)
- November 4:** Project Proposal (Tab 1) due to Senior Project Coordinator  
Academic Inventory (Tab 2) due
- November 18:** Parental Permission Slips (Tab 1) due  
Mentor Contact Card (Tab 1) due
- November 25:** Resume (Tab 2) due
- December 9:** Mentor Verification #1 (Tab 1) due
- December 16:** Financial Plan (Tab 3) due
- January 6:** Four Year Plan (Tab 2) due
- January 13:** Letter of Recommendation (Tab 2) due
- January 27:** Four completed journal pages (Tab 1) due  
Mentor Verification #2 (Tab 1) due
- February 10:** Transcript (Tab 3) due  
Growth Over Time Performance Charting Packet (Tab 3) due
- March 3:** Mentor Verification #3 (Tab 1) due  
Journal pages 5-8 (Tab 1) due  
15 Hour Project Log (Tab 1) due
- March 10:** Conference Packet (Tab 2) due  
High School and Beyond Plan (Tab 2) due
- March 24:** Work Samples (Tab 3) due
- Research paper
  - Additional work sample with rationale
- April 7:** Capstone Letter (Tab 1) due  
Thank-you notes (copies) to Mentor and Advisor (Tab 1) due
- April 14:** Citizenship Documentation Packet (Tab 4) due

**April 21: COMPLETED PORTFOLIO DUE WITH ALL REQUIRED SIGNATURES.**

Portfolios will be reviewed by a committee for sanctioning. If all components are in and meet standard, portfolio will be “sanctioned” and placed on May boards. If components are missing or not complete, portfolio will be returned to the student with a copy of the rubric that indicates what is missing or needed to get project to meet standards. These projects will be considered “unsanctioned.”

**April 22-May 6:** Students with unsanctioned portfolios may receive assistance and complete work to gain sanctioned status.

**May 6: FINAL PORTFOLIO ACCEPTANCE DATE.**

If portfolio is turned in for the first time on this date or remains incomplete, it will not be reviewed and will go to May boards as unsanctioned. If corrections have been made from first turn in date, and the portfolio now meets standards, it will be sanctioned for May boards.

**May 19 and 20: Senior Boards**

**June 17:** Boards for students who missed May 6<sup>th</sup> turn in or those who were assigned June boards as a result of breaching integrity commitment.