Our students will be . . .

**Self Directed Learners**
- Work independently
- Follow directions
- Complete work on time
- Stay on task
- Develop organizational skills
- Complete and turn in homework
- Take responsibility for own actions

**Collaborative Workers**
- Work well with others
- Cooperate with adults
- Respect rights and property of others
- Practice self-control

**Community Contributors**
- Participate in class activities
- Actively contribute to group projects
- Take initiative to help others
- Care for classroom and school environment

**Quality Producers**
- Demonstrate accuracy
- Produce neat work
- Demonstrate careful planning of a product or presentation

**Effective Communicators**
- Clearly communicate ideas
- Contribute to a discussion
- Offer and accept appropriate feedback
- Use technology to communicate learning

**Complex Thinkers**
- Self-assess
- Willing to take risks
- Demonstrate an understanding of thinking skills

**HIGH STANDARDS**
Families and students in the Sumner School District have high expectations. As educators, we think that it’s important to set high expectations for our young people. We also believe that students should be held responsible for their success in school. We expect that our students will develop and apply knowledge and basic skills in the areas of reading, mathematics, science, history and geography. Our students are expected to develop and use leadership skills, to have the ability to work with others and to become problem solvers. Students are expected to set goals, to communicate effectively and to produce quality work.

**DISTRICT LEARNER GOALS**
As developing citizens for the 21st Century, Sumner students will understand that learning is a dynamic process reflected throughout one’s life. With the achievement of these learner goals, Sumner students will have the foundation for living a balanced and healthy life, succeeding in the workplace and contributing as members of a global society.

**Our students will be . . .**

**Quality Producers**
- Demonstrate accuracy
- Produce neat work
- Demonstrate careful planning of a product or presentation

**Effective Communicators**
- Clearly communicate ideas
- Contribute to a discussion
- Offer and accept appropriate feedback
- Use technology to communicate learning

**Complex Thinkers**
- Self-assess
- Willing to take risks
- Demonstrate an understanding of thinking skills

**WEDNESDAY LATE STARTS**
Families should plan for a modified school day every Wednesday.

**SCHOOL DAY SCHEDULES**
Bonney Lake, Emerald Hills, Liberty Ridge, Maple Lawn, and Victor Falls elementaries
- School start time: 8:25 a.m.
- School dismissal time: 3:10 p.m.
- Wednesday late start time: 10:00 a.m.

Daffodil Valley, Donald Eismann, and Crestwood elementaries
- School start time: 9:00 a.m.
- School dismissal time: 3:45 p.m.
- Wednesday late start time: 10:35 a.m.

**Kindergarten Programs and Schedule**
Early learning is a top priority in the Sumner School District. As such, the District is excited to offer free full-time kindergarten programs at all elementary schools for the 2014-15 school year. Beginning in the 2014-15 school year, the District will no longer offer a part-time (red or blue) kindergarten program.

**All full-time kindergarten classes are balanced, developmentally appropriate, research based, and child-centered kindergarten programs.** Full-time kindergarten classes focus on developing foundational skills in the areas of Social/Emotional Learning, English Language Arts and Mathematics. These areas are the core of the curriculum and are assessed throughout the year. Experiences in Science, Social Studies, Art, Physical Education, Health and a World Language are integrated into the core curriculum.

Full-time kindergarten classes provide a balance of child initiated play and focused, experiential learning with daily time for playful, intentional learning centers.

**Full-time kindergarten is a transition year.** Instruction, environments and activities shift throughout the year. The beginning of the year looks and feels more like a preschool and the end of the year looks and feels more like first grade.

**Keep Schools Safe**
**REPORT IT!**
SafeSchools Alert is our district’s tip reporting service. If you have information about a threat to our safety, do you part and report it!

**A Safety Line for Our District**
As a student or parent, you have the power to keep our school district safe. Administrators rely on you to be their eyes and ears letting them know when a member of our schools or a district building is in danger.

SafeSchools Alert is completely anonymous and a service that students and parents can access any time to report about a potential crisis, such as:
- Bullying
- Intimidation
- Harassment
- Weapons
- Drugs
- Other

**4 EASY WAYS:**
- Report via web: http://1251.alert1.us
- Report via email: 1251@alert1.us
- Report via phone: 253-693-3729
- Report via text: 253-693-3729

**SCHOOL MESSAGES**
When you subscribe to School Messages, you will also receive up-to-the-minute announcements by e-mail regarding student and school status and unscheduled school closures. In the event of an emergency school closure, evacuation information and parent advisories will also be posted on the Web site at www.sumnersd.org.

**SKYLERERT NOTIFICATIONS**
The District and all schools have capability to send notifications about attendance, general messages, and emergency alerts by phone, e-mail or text messages.

**EMERGENCY HOTLINE:**
253-891-6001
It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated and provided with appropriate educational services. Students may be disabled under this policy even though they are not eligible for services pursuant to the Individuals with Disabilities Education Act (IDEA).

Section 504 of the Rehabilitation Act of 1973 is a civil rights law which protects the rights of individuals with disabilities in programs and activities that receive federal financial assistance from the U.S. Department of Education. A child is a “qualified disabled person” under Section 504 if he or she:

A. Has a physical or mental impairment that substantially limits one or more major life activities (such as caring for one’s self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, reading, concentrating, thinking, communicating and working), has a record of such an impairment, or is regarded as having such an impairment; and

B. Is between the ages of 3 to 21 years old.

The district will comply with the federal policies that require free appropriate public education, Childfind, equal educational opportunity, confidentiality of information, parent involvement, participation in least restrictive environment, evaluations, placement, reevaluation, programming to meet individual needs, placement procedures, nonacademic services, preschool and adult education programs, disciplinary exclusion, transportation, procedural requirements, appropriate funding, accessibility, and special issues related to drug or alcohol addicted students.

The superintendent will establish procedures to ensure that students who are disabled within the definition of Section 504 are educated in full compliance with the law.

**AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**

The Sumner School District complies with all applicable federal and state rules and regulations and does not discriminate on the basis of race, creed, color, national origin, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained guide dog or service animal by a person with a disability. This holds true for all district employment opportunities. Inquiries regarding compliance and/or grievance procedures should be directed to the school district’s Equal Opportunity Officer and/or Section 504/ADA coordinator, telephone 253-891-6000. RCW 49.60.010

**NONDISCRIMINATION STATEMENT**

The Sumner School District does not discriminate on the basis of sex, race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sexual orientation including gender expression or identity, the presence of any sensory, mental, or physical disability, or the use of a trained guide dog or service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following employees are designated to handle questions and complaints of alleged discrimination: District Title IX Coordinator, Section 504/ADA Coordinator or Compliance Coordinator for 28A.640 and 28A.642 RCW, in writing at 1202 Wood Avenue, Sumner WA. 98390 or by telephone at 253-891-6300.

The Sumner School District will also take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services or transitional bilingual education programs, contact the Special Education Director at 253-891-6040.

**PESTICIDE NOTIFICATION, POSTING AND RECORD KEEPING**

At least 48 hours before the application of a pesticide to school grounds or facilities, the District shall notify interested guardians, parents and staff of the planned application in writing. The notice shall be posted in a prominent place in the building office in addition to being provided to those who have requested notification. If the application is not made within 48 hours of the notice, another notification shall be made prior to the application. This pre-notification is not required in the case of emergency application of pesticides to a school facility, such as an application to control sting pests, but full notification shall be made as soon as possible after the application.

Pre-notification is not required if the school grounds or facility will not be occupied by students for two days following the application. Contact the Maintenance & Operations Department at 253-891-6300 for additional information.
If school or public safety officials require that a school building be evacuated, students and staff members may be transported to a neighboring school. Parents will be informed of the reunion location through the School Messages system and local media. This information will also be posted on the District Web site. Driving directions to other school locations can also be accessed online.

**Where is my child’s reunion site located?**
During emergency situations, circumstances could arise that might force changes to previously designated locations. Parents will be informed of parent-child reunion locations upon arrival at their child’s school, or through School Messages and the District Web site.

**What if my child is riding a school bus at the time of an emergency?**
School bus drivers are in constant radio communication with our Transportation Department. In the event that an emergency occurs while students are in transport, drivers will be notified to respond appropriately. Buses will be rerouted or may delay arrival or departure to avoid traveling toward the emergency situation such as a school lockdown.

**What about my child’s medication?**
If your child requires daily medications that are necessary for chronic or severe medical conditions such as seizures, severe asthma or allergies, parents should make sure the school has a three day dosage of additional medication. Talk with your child’s school health tech for more information.

**Is my child allowed to use a cell phone at school?**
During certain emergency situations such as unscheduled school closures due to inclement weather, students may use their phones to communicate with parents. In specific emergency situations, such as a bomb threat or lock-down, use of a cell phone may endanger students, staff and emergency personnel and will not be allowed. Please refer to your school’s student handbook for school policies regarding the use of cell phones.

As required by state law, the Sumner School District Student Family Information Guide is available to all students, parents and guardians. The Guide includes general rules for student conduct and the procedures for enforcing those rules. For your convenience the Guide is included in the back-to-school calendar mailing. Additional copies are available at your child’s school.

**Americans with Disabilities Act (ADA)**
The Sumner School District is always in the process of reviewing its activities, services and programs to identify and eliminate any barriers to full participation by all otherwise qualified persons regardless of any disability. If you are aware, or become aware, of any such barriers to access or to communication associated with any of the School District’s programs, services or activities, please notify the Americans with Disabilities Act compliance person for the Sumner School District Executive Director of Human Resources, in writing at 1202 Wood Avenue, Sumner, WA 98390 or by telephone 253-891-6000.

**ADA Accommodations**
The Sumner School District provides reasonable accommodations to persons with disabilities. We invite parents, guardians and community members with special needs to contact the ADA/504 coordinator at least seventy-two (72) hours before scheduled meetings, training, or events to discuss any special accommodations that may be necessary. Please contact the District’s Executive Director of Human Resources, in writing at 1202 Wood Avenue, Sumner, WA 98390 or by telephone 253-891-6000.
School closure information and limited bus transportation information is on the District Web site at www.sumnersd.org.

Our system for managing school emergency situations provides students, staff and parents with a plan and a sense of security. Student safety is our focus and guides our decisions. Staff members have been assigned specific tasks they are responsible for during an emergency situation. Exhibiting leadership during a school evacuation or providing first aid are as important as communicating information to parents and organizing student relocation centers.

All facilities are equipped with emergency supplies, radios and equipment that may be necessary to shelter students. The Sumner School District works in partnership with local law enforcement, public safety and county emergency management to prepare for emergency conditions in our schools. Each school has developed and implemented a comprehensive plan for responding to a variety of natural disasters and hazardous situations including earthquake, lahar, fire, bomb threat, and hazardous materials incidents. Staff and students practice appropriate responses including evacuation and shelter-in-place.

Earthquake Response Plan
Students and staff practice “Drop, Cover and Hold” as a response to earthquake. What Does It Mean?
Drop: under something sturdy and taller than you
Cover: the back of your head and neck with one arm
Hold on: in case the thing you’re under moves
Close your eyes: protect your eyes

Volcanic Ash Response Plan
The Sumner School District has partnered with local emergency management agencies to develop a plan for responding to any Mt. Rainier emergency that may occur. The Sumner School District has been an active partner in planning and preparing for the evacuation of all schools located in the valley as might someday be required.

Earthquake Response Plan
Living near Mt. Rainier has potential hazards that include eruption, lava or ash fall and mudflows known as lahars. Pierce County Emergency Management, the U.S. Geologic Survey team and the Federal Emergency Management Agency have joined together to create a plan for responding to any Mt. Rainier emergency that may occur. The Sumner School District has an active partner in planning and preparing for the evacuation of all schools located in the valley as might someday be required.

Lockdown and Modified Lockdown
From time to time, local law enforcement agencies alert our schools to potential risks that require the school to implement a precautionary safety protocol known as a lockdown. In a lockdown, exterior and interior doors are locked. Students are told to stay away from windows and keep low. Curtains or blinds are closed. Lights are off. Only quiet talking is allowed. Students who are outside at recess or in a PE class come back into the building. Signs are posted on doors instructing anyone who tries to get inside the building to leave the school premises immediately. Staff has been trained to take the situation very seriously, with an assumption that an intruder could actually be in the building.

The modified lockdown takes similar precautions but allows more movement within the building. Students may continue to work at their desks with lights on. They may go to the restroom. No one, however, may enter or leave the building—staff, students or parents.

School Closures
Unscheduled school closures due to inclement weather, natural disaster, or school emergencies may occasionally occur. Updated information regarding school status, student evacuation and parent pickup points is available on the Web under the Crisis Information page and is

How Families Can Help During an Emergency
• Take care not to become part of the problem by rushing to the school. More traffic just makes it difficult for emergency response teams.
• Keep emergency cards up-to-date with correct phone numbers and names of people authorized to pick up your children.
• All adults picking up children must present photo I.D.

Communication Tips
• Be patient—we will communicate with you as quickly as possible.
• Check the Web site or call the District Emergency Hotline 253-891-6001 for updates.
• Please don’t call the school; it jams the phone lines.
• Be patient—your child’s safety is our first priority!

Emergency preparedness

WEDNESDAY LATE START MORNINGS
If there is inclement weather on Wednesday mornings and a schedule change is not announced, all bus routes and schools will operate on the normal Wednesday late start schedule. Before school childcare programs through the Rec Department operate 90 minutes late, opening at 8:00 a.m. The District may also cancel afterschool activities, athletics and extra-curricular events due to inclement weather.

EARLY DISMISSAL
Events due to inclement weather. Afterschool activities, athletics and extra-curricular opening at 8:00 a.m. The District may also cancel through the Rec Department operate 90 minutes late, and a schedule change is not announced, all bus routes if there is inclement weather on Wednesday mornings could call to calm any concerns he or she might have? Who would care for a child go if he or she needed help? Who would care for your child if he or she needed help? What is the best route home if your child cannot in case the thing you’re under moves? Under what conditions in our schools to potential risks that require the school to implement a precautionary safety protocol known as a lockdown. In a lockdown, exterior and interior doors are locked. Students are told to stay away from windows and keep low. Curtains or blinds are closed. Lights are off. Only quiet talking is allowed. Students who are outside at recess or in a PE class come back into the building. Signs are posted on doors instructing anyone who tries to get inside the building to leave the school premises immediately. Staff has been trained to take the situation very seriously, with an assumption that an intruder could actually be in the building.

EARTHQUAKE RESPONSE PLAN
Students and staff practice “Drop, Cover and Hold” as a response to earthquake. What Does It Mean?
Drop: under something sturdy and taller than you
Cover: the back of your head and neck with one arm
Hold on: in case the thing you’re under moves
Close your eyes: protect your eyes

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SUMNER/BONNEY LAKE FAMILY CENTER
Offering a wide variety of health and human services programs, resources, referrals and information, the Center’s goal is to work in partnership with the community to strengthen and assist families within the District. To obtain more information about programs, classes and special events, call 253-891-6535, or visit the Family Center at the Daffodil Valley Elementary campus in Portable 1.

TRANSPORTATION
The Transportation staff is dedicated to the safe transportation of students. It is our #1 priority. Routing specialists work daily to improve bus service and maintain efficiency. These changes occur throughout the year with the most up-to-date routes and schedules available online. Please check the Web site for bus route information. Transportation staff are available to assist you at 253-891-6400.

Bus route information is available on the District Web site at www.sumnersd.org.

STARR PROJECT
The Sumner Tobacco and Alcohol Risk Reduction (STARR) Project is dedicated to promoting student safety and the prevention of youth risk behaviors through a variety of school and community-based initiatives, The Communities for Families Coalition, Readiness to Learn Program, Positive Steps Truancy Reduction Project, staff and community education events as well as substance abuse counseling services are available through the department’s various local, state and federal grants. For more information, please visit the Web site or call the STARR Project office at 253-891-6066.

SCHOOLS OPEN, LIMITED BUS TRANSPORTATION means schools will operate and buses will stop at all regular stops with the exception of the routes included in the Limited Transportation Bus Schedule, available on the District Web site. Even when road conditions in the valley appear passable, bad weather on the hill often causes hazardous driving conditions and impact the District’s ability to operate buses safely.

TWO-HOUR LATE START means all before school activities, athletics and extra-curricular events are canceled, and there is no out-of-district transportation. Morning Preschool and ECEAP are canceled. Before school childcare programs through the Rec Department operate 2 hours late, opening at 8:30 a.m. If school is operating on a two-hour late start schedule, breakfast and lunch will be served.

The district may also cancel afterschool activities, athletics and extra-curricular events due to inclement weather/disasters on two-hour late start days.

SCHOOLS CLOSED means schools will be closed for the day. All afterschool and evening activities will be canceled unless otherwise announced.

MEDICATION AT SCHOOL ADMINISTRATION
State law and District policy govern the administration of medication to students at school. Before students may take prescription or over-the-counter medicine at school, the school must have a signed and dated permission statement from the student’s licensed health care provider and parent. All medication must be delivered by a parent or guardian in the original container and must be stored in the office or health room. Bee sting medication must be in a form that can be self-administered, unless otherwise specified by a physician.

RECREATION DEPARTMENT
The Sumner School District and the cities of Bonney Lake and Sumner cooperatively offer recreation programs for youth and adults at a variety of locations throughout the District, including schools and community centers. Recreation activity schedules and programs are published quarterly and posted on the Web site; call 253-891-6500 for details.

WINTER WEATHER AND SCHOOL CLOSURES

Winter may bring weather conditions that require school schedule delays or closure. Deciding to cancel school is a very difficult decision that we take very seriously. The safety of your child is our primary concern.

When poor weather is anticipated, transportation personnel begin monitoring road conditions at 3 a.m. Our goal is to make information available to families about school closure or changes in the school schedule by 5 a.m. Check the Web site, Twitter and Facebook, sign up to receive School Messages e-mails or call the Sumner School District Emergency Hotline at 253-891-6001 for updated information on school operations.

Radio and television stations will be announcing schedule changes between 6 and 8 a.m. If Sumner School District is not mentioned, normal operations will prevail. Families should expect buses to be late during severe weather. If buses cannot get up the hills on afternoon routes, students will be returned to their schools.

MEDICATION AT SCHOOL ADMINISTRATION
State law and District policy govern the administration of medication to students at school. Before students may take prescription or over-the-counter medicine at school, the school must have a signed and dated permission statement from the student’s licensed health care provider and parent. All medication must be delivered by a parent or guardian in the original container and must be stored in the office or health room. Bee sting medication must be in a form that can be self-administered, unless otherwise specified by a physician.

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CHILD NUTRITION SERVICES

STUDENT MEALS
Healthy, nutritious meals are available to students through our outstanding nutrition services program. Monthly lunch menus and nutrition information are posted on the District Web site. All meals served at elementary schools by the Child Nutrition Department are peanut-free. A variety of fruits and vegetables are offered daily at all schools with an all-you-care-to-take-salad bar. If your child has specific nutritional needs, please call the Child Nutrition Office for assistance.

MEAL PRICES

Breakfast:
$1.75 (elementary) $2.00 (secondary)
$.00 (reduced-price qualified)

Lunch:
$2.75 (elementary) $3.00 (secondary)
$.00 (K-3 reduced-price qualified)
$.40 (4-12 reduced-price qualified)

FREE AND REDUCED PRICE MEAL APPLICATIONS
Free and reduced-price meals are available to all students who qualify.

A new application must be submitted each school year. Return the completed application to the school cafeteria or the Child Nutrition Office. Applications may also be submitted online using Family Access. Check the District Web site for instructions and a link to the application. Applications are not valid until they are received and processed by the Child Nutrition Office. This can take up to ten days so please send lunch, or money, with your child until you get a notification letter.

SCHOOL LUNCH ACCOUNTS
Consider using the online payment system through Family Access to add money to your child’s account. You may also call the Child Nutrition Office at 253-891-6450 to add money over the phone with a debit or credit card. This helps the lines move quicker and gives the student less opportunity to lose or misplace the money.

- Family Access, a Web-based student information service, allows parents to see their child’s lunch account balance. Call your child’s school for a username and password.
- Elementary students will be given a hand stamp as a reminder to bring lunch money.
- Help your child learn his or her lunch number! It is as easy as learning a phone number.

ONLINE PAYMENTS
Add money to your child’s lunch account from home or work anytime. Online payments can be made through Family Access. It only takes a few minutes to add money using your VISA® or MasterCard® credit or debit card. A nominal fee will be applied to the payment amount.
For more information contact the Child Nutrition Office at 253-891-6450

COMMUNITY RELATIONS
The Office of Communications and Community Relations serves as a link between the District and its neighbors; students and families, residents, business and civic organizations and local government in the Sumner and Bonney Lake communities.

The District hosts school tours and other special event throughout the year for families and community members.

There are a variety of ways for families and community to get the latest news and information about school and District programs, events and activities. Check the District Web site at www.sumersd.org. Sign up to receive District information from School Messages and follow District activities on Facebook and Twitter. Please contact the Communications & Community Relations Office at 253-891-6070 if you have questions about these services or need assistance.

If you don’t want your child to appear in a photograph or video taken by district employees or members of the media, please notify your child’s school in writing.

HEALTH SERVICES
Our health services program provides immediate temporary care for injured or ill students at school. Medical or accident insurance does not automatically cover students while at school. Group insurance is available at a reasonable price; contact your child’s school for details.

Under state law, the parent of any child who has a life-threatening condition or allergy is required to complete an emergency care plan and/or an anaphylaxis plan. School District policy allows for any student to possess and self-administer medication to treat the student’s asthma or anaphylaxis if specified conditions are met. Furthermore, for conditions that require medical procedures to be performed at school, a parent must submit a medication or treatment order to the school. Students with life-threatening conditions will not be allowed to attend school without an emergency