



Operations and Maintenance of School Property

9000

1. Facilities Maintenance

The superintendent shall provide for a program to maintain the district physical plant and grounds by way of a continuous program of repair, maintenance and reconditioning. Budget recommendations shall be made each year to meet these needs and any such needs arising from an emergency.

2. Infrastructure Management

The Sumner School District board of directors also desires to maintain the infrastructure of district facilities.

In order to assure state funding, for facilities constructed new or new in lieu after 1994, the board of directors will adopt an asset preservation program (APP). The APP will preserve the district facilities by employing a system of predictive, preventative, and proactive processes. Annually, the superintendent will report to the board on the condition of the facilities and the effectiveness of the APP. Every sixth year, an assessment will be conducted and reported to the board and the Office of Superintendent of Public Instruction.

Additionally, the superintendent will develop a process to evaluate all pre-1994 facilities for possible participation in the asset preservation program.

For initial participation in the APP, the board will submit a resolution to the Office of Superintendent of Public Instruction committing the district to implement the program.

The superintendent will develop procedures for the asset preservation program.

3. Destruction of School Property

Staff shall insure that buildings, grounds, equipment and furniture are not abused. Students or non-students who abuse school property may be disciplined and required to pay for the damage incurred.

The superintendent shall establish procedures for the investigation and reporting of damage or loss and shall initiate action to collect for damages. A student's grades, transcript or diploma may be withheld until restitution is made.

Adopted: 1/12/11



Architect & Engineering Services

9231

When the cost of architectural and engineering services for a given school are estimated to exceed \$20,000, the Board of Directors shall issue a notice in publication (s) of general circulation stating the general scope and nature of project(s) for which services are required. When it is necessary to secure architect or engineering services which are estimated to cost in excess of \$7,500 and less than \$20,000, such professional services will be secured from firms who have requested to be placed on a small works roster. Effort shall be made to inform firms who employ minorities and/or women.

Interested firms will be requested to submit a statement of qualifications and performance data to enable the Board to determine which architectural or engineering firm will best serve the needs of the district. Criteria for selection of a firm shall include, but not be limited to, quality and breadth of staff, design of similar projects, production capability, supervision and quality control, relationship with clients, cost estimates, budget control, and past performance.

The superintendent is directed to establish necessary procedures to solicit and screen qualified engineers and architects. The superintendent shall recommend one or more firms to the board for its consideration. The board and the successful architectural or engineering firm shall enter into a contract for the necessary services. In the event of an emergency, the board may waive this selection process and secure such services as needed.

The board may also waive this selection process when, in their judgment, the replication of an existing design best serves the needs of the district.

Legal Reference: RCW 28.A.330.100

RCW 39.80

AGO 57-59 No. 68

WAC 180-27-070

Revised: 1/11/89



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Policy

State Environmental Policy Act

9240

It is the policy of the Sumner School District to adopt and designate as its environmental policies, the policies, procedures, and definitions contained in the State Environmental Policy Act of 1971 (SEPA), as amended, as codified in RCW Chapter 43.21C and Washington State Administrative Code Regulations, Chapter 197-11. Future amendments to that Act and WAC Chapter shall be deemed adopted by the District.

Adopted: 2/23/94